

STONE INTERIORS

Designer

This position:

- Works closely with the Designer/Project Manager and Senior Designer to develop and execute designs from the conceptual and presentation stage through completion and final installation. Shares responsibility for the success of our projects.
- Supports progress toward design deliverables and project schedule
- Represents Stone Interiors, adhering to and promoting the company standards of elevated service and design excellence

Key Responsibilities

Work effectively on multiple projects and deadlines simultaneously, supporting all aspects of design process from concept through installation

- Draft plans + elevations; study + model spaces
- Source furnishings, materials, and products; create drawings + specs for custom furnishings
- Process + share incoming drawings + documents from external design partners
- Assist in maintaining project budgets + schedules (furnishings, lighting, hardware, etc.)
- Communicate with vendors and showrooms to support design development
- Support the procurement process, assisting with quotes, proposals + purchase orders
- Prepare materials and assist with internal meetings and client presentations
- Organize and update project files + material trays

Skills + Knowledge Required

Minimum of 1-3 years full-time experience as a professional interior designer in high-end, residential interior design

- BS/ BFA degree in Interior Design/ Interior Architecture, or Architecture
- Experience with AutoCAD, Studio Designer, Adobe Creative Suite, Microsoft Office Suite, and Asana (or similar task-management system); hand sketching a plus
- Experience with construction drawings, details, codes, materials, finish selections, and specifications
- Familiar with trade specifications for furnishings and custom furniture, textiles, carpets, window coverings, lighting and hardware
- Presentation skills with Photoshop, Sketchup, PowerPoint, etc.
- Experience with the procurement process

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Communication Strengths

Personable and professional (clear, concise) in written and verbal communications with clients and design partners

Personal Strengths

- Team player who likes to collaborate and share resources + insights
- Detail-oriented, highly organized, reliable, with excellent time management skills
- Confident, accountable, self-starter who takes direction well and is receptive to feedback; listens and brings their best to all tasks, great or small

Note: Must be able to travel as necessary for out-of-town projects

Compensation commensurate with experience

Please include cover letter, resume, and portfolio to apply.