

STONE INTERIORS

Senior Designer

Stone Interiors is known for creating thoughtful interiors designed with a sense of place.

Stone Interiors is a design firm of 10 located in Pacific Heights, San Francisco. We serve a mix of sophisticated clients, including innovators and leaders in their fields. They entrust to us their personal residential projects. Our mission is to discern each client's desires and to exceed every client's expectations.

The candidate will work closely with the Principal to develop and execute designs from the conceptual and presentation stage through completion and final installation. This person will be leading design teams on assigned projects to meet client needs and objectives while promoting and adhering to the company standards of elevated service and design excellence.

Key Responsibilities

- Fulfill role as project lead and primary point-of-contact for client, architect, contractor and vendor workrooms
- Lead team through design process from concept
- Work closely with Principal to develop program and interior design vision
- Develop interior design concepts and client presentations
- Manage multiple projects' timelines, deliverables, schedules, and budget
- Supervise and manage internal design team workflow
- Lead team overseeing procurement process
- Visit vendor workrooms to manage production of custom furnishings
- Collaborate with architects and contractors to develop and implement interior program

Skills, Knowledge, Experience – must have proficiency in all areas

- Minimum of 12 years of experience as a professional Interior Designer in high-end, residential interior design, including prior Project Management responsibilities and track record of successful interior design implementations
- Communicate effectively in a polite, personable and professional manner in written and verbal forms with our team, contractors, workrooms and clients
Proven ability to effectively create presentations and communicate concepts to clients and project team
- Comfortable in a leadership role, managing a team of 3

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- Proactive, flexible, respectful team player who is comfortable working in a collaborative team setting
- Detail-oriented, highly organized, reliable with excellent time management skills
- Effectively work on multiple projects and deadlines simultaneously
- Confident, accountable, self-starter who takes direction well, listens and brings their best to each task great or small
- Full knowledge of the design and procurement process
- Literacy specifications for to-the-trade furnishings and custom furniture, textiles, carpets, window coverings, lighting, and hardware
- Extensive knowledge of products, Bay Area vendors and custom workrooms
- Highly proficient in AutoCAD and Microsoft Office Suite (Word, Excel, PowerPoint, Outlook, SharePoint), hand-sketching ability preferred
- Complete literacy of architectural plan sets, details, and specifications
- Proficiency in construction drawings, codes, materials, finish selections, and specifications
- Able to work outside regular business hours if needed
- Able to travel as necessary for out-of-town projects

Compensation commensurate with experience

Please include cover letter, resume, and portfolio to apply.